



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

Castle Cover Limited
 Deansleigh House
 Deansleigh Road
 Bournemouth
 BH7 7DU

Service user number

4	2	2	5	8	1
---	---	---	---	---	---

Name(s) of account holder(s)

Bank/building society account number

--	--	--	--	--	--	--	--	--	--

Branch sort code

--	--	--	--	--

Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

FOR CASTLE COVER LTD OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society.

DO NOT COMPLETE & RETURN THIS MANDATE IF YOU HAVE ALREADY SET UP YOUR BANK DETAILS OVER THE TELEPHONE

Please state below your preferred date for the monthly DD to be taken (any date between 1st and 30th excluding the 3 days before policy inception date, i.e. if policy starts on 9th, do not select 6th – 8th):

For identification purposes please insert post code

Instruction to your bank or building society

Please pay Castle Cover Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Castle Cover Ltd and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Reference

--

Banks and building societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Castle Cover Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Castle Cover Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Castle Cover Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Castle Cover Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.